



Job Description

Position: Porter/Dishwasher

Reports to: General Manager

Position Information:

The primary responsibilities of the Porter involves the upkeep of the property in order to enhance and maintain its appeal. The Porter will also assist the rest of the staff, as directed, in their efforts to manage the property in an efficient manner.

Duties and Responsibilities:

- Bussing tables, disposing of trash, maintaining the cleanliness of all restaurant areas, transporting dirty dishes to the dish room
- Wash dirty dishes and return clean dishes to appropriate location
- As part of the team to ensure that the overall cleanliness of the dining/bar areas are maintained throughout the hours of operation
- Assist Bartenders in maintaining stocks, changing kegs, collecting empty glasses, maintaining cleanliness of bar area clean, ensuring there is plenty of clean glassware
- Assist the Head Brewer with cleaning Brewing area if and when needed

Qualifications:

- Excellent communication skills (must effectively convey information)
- Ability to read, understand and follow instruction
- Flexibility to handle multiple tasks and keep multiple jobs running and organized
- Previous restaurant cooking experience required
- Full availability for any shift, five (5) days per week, including nights, weekends, and holidays
- Required high school diploma or equivalency
- Must be able to handle weights up to 30 lbs
- Must be able to handle weights up to 150 lbs. with assistance

Notes:

This is not necessarily an all-inclusive list of responsibilities, skills, duties, requirements, efforts, or working conditions associated with this job. While this list of intended to be an accurate reflection of the current job, the company reserved the right to revise the functions and duties of the job or require that additional or different tasks be performed when circumstances change.

I have carefully read and understand that contents of this job description. I understand the responsibility, requirements and duties expected of me. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the company has the same right.

Employee: _____

Date: _____